



Showpiece Design Limited, Tithe Barn Home Farm, Sulham Lane, Pangbourne, Berkshire, RG8 8DT

HEALTH & SAFETY ARRANGEMENTS

Our health and safety on site is monitored daily by our site supervisory staff and regular site inspections are also undertaken by our contract management and safety teams.

Daily site inspections are undertaken by our teams when arriving on site. Any areas of concern noted at these inspections are highlighted and the required corrective action taken. Regular toolbox talks are given to remind our operational teams of the health and safety requirements of the work and to provide details of any changes to procedures and safe systems of working.

Site inspections and audits are also undertaken at regular intervals to ensure that our sites are operating safely and in accordance with our systems and procedures.

At these inspections site documentation and working procedures are checked for completeness and for compliance with our guidelines, and to ensure that all site personnel have received site inductions and have understood the detail included within the risk assessments.

Further checks are undertaken to confirm that our employees have been provided with the appropriate PPE and are suitably trained and competent in its use, and that adequate welfare facilities, tools and equipment are in place.

The inspection also includes checking that the person responsible for health and safety onsite has the necessary skills and experience to perform this role.

Health and safety performance is reviewed by our Health and Safety committee sponsored by our board of directors where measures for continual improvement are agreed and put in place.

Accident Prevention and Reporting

The early reporting of accidents/incidents ensures that the appropriate support is provided to any injured individual. It also allows us to investigate the circumstances that led to the incident; this is vital in assisting in the prevention of future occurrences.

All accidents are recorded in an accident book and logged electronically for trend analysis. The insight gained enables us to review the effectiveness of our procedures, and to set additional objectives. We include the date and method of reporting; the date, time and place of the event, personal details of those involved and a brief description of the nature of the accident or dangerous occurrence.

Signature:

Date:

24th January 2017

Name:

Deanne White

Position:

Director

Version Control

Issue	Description	Change Date	Made By	Approved	Approval date
1.0	Policy Statement			Yes	24/01/2017
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